

1 June 2016

Mrs Victoria Belyakova
Head of school
Municipal autonomous educational institution of the city of Kaliningrad gymnasium No. 32
School code: 051629
ul. Podpolkovnika Ivannikova 6
Kaliningrad
236034
Russian Federation

Re: Request for candidacy

Dear Mrs Victoria Belyakova:

We are pleased to inform you that the application for candidacy for the Diploma Programme at Municipal autonomous educational institution of the city of Kaliningrad gymnasium No. 32 has been accepted. Municipal autonomous educational institution of the city of Kaliningrad gymnasium No. 32 is recognized as an IB candidate school for the Diploma Programme as of 1 June 2016. Please use the school code 051629 in all communications with the IB.

The IB will provide the school continued support throughout the candidacy phase. Your school will be assigned a consultant who will provide 20 hours of remote consultation and will arrange a two-day on-site consultation visit. In order to support the school in working towards authorization, the school can find, on IB Docs, the IB document *Consultation process: Guidelines for consultants* for further information on the consultation process and the terms and conditions involved, as well as further feedback on the school's *Application for candidacy*.

In addition, all teachers in the DP section of your school can now be given access to the IB online curriculum centre (OCC), where teachers can obtain electronic versions of IB publications and teaching materials. Access to the OCC will also give your teachers the opportunity to participate with IB practitioners worldwide in online forums on programme-related topics. The school's programme coordinator will soon receive an e-mail from the OCC team with information on how to register your DP faculty to the OCC.

Throughout the candidate phase for the DP, the *Rules for candidate schools* (2014) remain applicable and your school will work towards the fulfilment of the requirements for authorization as identified in the *Guide to school authorization: Diploma Programme* (2010). An annual candidate fee will apply.

From your *Application for candidacy*, we have highlighted certain requirements for which the school will need to plan from the start of the candidate phase to ensure they will be met at the

time of authorization. These requirements should be discussed with the consultant in the first stage of the consultation process and form part of the revised action plan so that the school can address them in a timely manner.

1. The school has published statements of mission and philosophy.
2. The school's mission and philosophy values education that goes beyond academic development and encourages awareness beyond the individual.
3. The school's five-year budget includes sufficient allocation for IB fees and for meeting the requirements for IB professional development.
4. The school has planned to meet the requirements for professional development at authorization.
5. The school has designed an action plan to reflect its journey towards authorization.
6. The school provides for the full diploma.

Please note that your school may not yet advertise itself as an IB World School authorized to offer the Diploma Programme until it has received an official IB authorization. You are, however, entitled to describe your school as a candidate school. If you wish to advertise this information, you are required to use the following text:

Municipal autonomous educational institution of the city of Kaliningrad gymnasium No. 32 is a candidate school for the Diploma Programme. This school is pursuing authorization as an IB World School. These are schools that share a common philosophy—a commitment to high quality, challenging, international education that Municipal autonomous educational institution of the city of Kaliningrad gymnasium No. 32 believes is important for our students.*

**Only schools authorized by the IB Organization can offer any of its four academic programmes: the Primary Years Programme (PYP), the Middle Years Programme (MYP), the Diploma Programme or the Career-related Programme (CP). Candidate status gives no guarantee that authorization will be granted.*

For further information about the IB and its programmes, visit <http://www.ibo.org>

We invite you to read the *Rules and policy for use of IB intellectual property* published on our website (<http://www.ibo.org/copyright/intellectualproperty.cfm>). This publication will give you further guidance on the use of the IB documents in order to avoid their misuse and the ensuing consequences.

To provide you with continued support, we would appreciate it if you inform the regional office of any changes in contact details for the school.

Congratulations on your school's achievement of candidacy. We look forward to working further with your school towards authorization and wish you every success in the next phase of development.

Sincerely,

Adrian Kearney

Director Africa, Europe and Middle East

CC: Igor Khraban, DP coordinator